ZOOM AND HIPAA

Please be aware that while Zoom is approved as a communication tool when sharing patient information, there are additional steps you must take when recording with Zoom to ensure compliance with federal HIPAA regulation. For example, Panopto, the default cloud storage location for Zoom is not HIPAA compliant. Therefore, you cannot store Zoom recordings containing PHI in the Panopto cloud.

DETERMINING SECURITY NEEDS

Please refer to the diagram below for assistance in determining how to secure recorded content.

Will you discuss or share Protected Health Information (PHI) during a Zoom call/meeting?

- NO: Ok to use and record via Zoom. May store recording via cloud or local option.
- YES: Will you record the session?

- NO: Ok to use Zoom, as long as you are not recording PHI and saving to the cloud.
- YES: Will you store in cloud or locally?

- CLOUD: Not HIPAA compliant; cannot store recording containing PHI. Contact HCIS for local storage options.
- LOCAL: Local storage options, such as the following are HIPA-compliant:
  1.) Departmental drive configured as fs.healthcare.uiowa.edu
  2.) ShareFile
  You may store PHI in these locations.
  Please contact JOC or HCIS to ensure settings within these systems are appropriately configured.