

Checklist for rounding of ORs and Procedure Areas 6/12/20

Screening:

Patient and support person(s) given medical mask if they don't have a mask one <ul style="list-style-type: none"> Masks should be available for the clerk to give out 	
Hand hygiene present at screening	
Support person: 2 parents/guardian for pediatrics, 1 person for adults	

Check in area and check out area:

Signage to ensure 6 feet distance in waiting line	
Electronic signature pad/stylus, tablets disinfected after each use	
Consider plexiglass barrier between patient and desk staff	
Frequently touched surfaces are disinfected with hospital approved disinfectant two times a day. Frequently touched surfaces include counter tops, door handles, chairs...	
Disinfectant spray and disposable cloths are available for surface cleaning	

Waiting rooms/Family Lounges:

Visual alert/poster present in strategic places	
Hand hygiene with available alcohol hand rub, tissues, waste receptacle in accessible areas	
Signage posted regarding respiratory hygiene and cough etiquette (available on the loop)	
Seating arranged/or signs placed to ensure 6 feet distance (social distancing signs available on the loop)	
No books, no magazines, no toys, no pamphlets, no computer stations for patients	
Frequently touched surfaces are disinfected with hospital approved disinfectant two times a day. Frequently touched surfaces include chairs, couches, counter tops, handles...	
Hospital approved disinfectant spray and disposable cloths are available for surface cleaning	
Water fountains labeled to use disposable cups only	
Ice/Water stations: sign posted on station prohibiting filling personal bottle/mug and informing to use available disposable cup to drink	
Touchless water filling stations are ok to use with personal bottles	

Procedure room/patient care room:

No clutter	
No books, magazines or toys	
Terminal clean per usual unit routine	
Computers in exam rooms should be cleaned with hospital approved disinfectant between HCWs and at terminal clean.	

If COVID+ or unknown status, aerosol generating procedure (AGP) room remains empty 60 min before cleaning	
Signage posted regarding respiratory hygiene and cough etiquette (available on the loop)	

PPE UIHC staff:

Face shield and medical mask at all times (for staff with direct patient care)	
Designate location for face shield cleaning	
Appropriate PPE readily available	
Process and location in place for N95 decontamination	
Process and location in place for face shield storage	

Pre and post procedure areas with open bay concept:

Patients 6 feet apart <ul style="list-style-type: none"> If curtains present, they should be used 	
Patients with masks when medically able, including during transport	
Hand hygiene available	
Hospital approved disinfectant spray and disposable cloth available for staff	

Work rooms:

Where possible, workstations should be designated to a single user and cleaned by the user with hospital approved disinfectant at the beginning and end of shift. <ul style="list-style-type: none"> Workstations maybe labeled to identify user 	
If used, headset is designated to an individual user and labeled accordingly.	
Hospital approved disinfectant and wipes to clean workstations are present	
Workstations 6 feet apart whenever possible	
No clutter	
Ice/Water stations: sign posted on station prohibiting filling personal bottle/mug and informing to use available disposable cup to drink	
No food	
Drinks in designated area	

Breakrooms:

Maintain social distancing (6 ft) during break times	
If unable to maintain social distancing, an alternative location for breaks should be found (i.e.- conference rooms)	
Hand hygiene and hospital approved disinfectant wipes or spray available for staff to clean before/after eating	
Identify a plan for face shield storage during breaks	