

General Rounding Guidance 6/12/20

PPE UIHC staff:

Face shield and medical mask worn at all times for staff with direct patient care. Face shield and/or mask when entering/leaving work	
When face shield interferes with work, a plan should be identified	
Designate location for face shield cleaning and storage	
Appropriate PPE readily available	

When social distancing is needed (i.e.- lines, waiting areas, dining rooms)

Signage to ensure 6 feet distance in waiting line	
Frequently touched surfaces are disinfected with hospital approved disinfectant as often as staffing allows it	
Disinfectant spray and disposable cloths are available for surface cleaning	
Hand hygiene with available alcohol hand rub, tissues, waste receptacle in accessible areas	
Water fountains labeled to use disposable cups only	
Touchless water filling stations are ok to use with personal bottles	

Workrooms/workstations:

Where possible, workstations should be designated to a single user and cleaned by the user with hospital approved disinfectant at the beginning and end of shift. <ul style="list-style-type: none"> • Workstations may be labeled to identify user 	
If used, headset is designated to an individual user and labelled accordingly.	
Hospital approved disinfectant and wipes to clean workstations are present; cloth towels may be used by EVS/FNS staff for surface cleaning	
Workstations 6 feet apart whenever possible	
No clutter (personal items i.e.- backpacks not stored in public space)	
Ice/water stations (sign posted on station prohibiting filling personal bottle/mug and informing to use available disposable cup to drink)	
Touchless water filling stations are ok to use with personal bottles	
No food	
Drinks in designated area	

Breakrooms:

Seating arranged to maintain social distancing (6 ft) during break times	
If unable to maintain social distancing an alternative location for breaks should be found (i.e.- conference rooms)	
Hospital approved disinfectant and wipes available for staff to clean before/after eating	
Identify a plan for face shield storage during breaks	